

DISTRICT OF UCLUELET
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Thursday, December 9, 2021 at 4:00 PM

Present: **Chair:** Mayor Noël
 Council: Councillors Cole (Via Zoom), Hoar, Kemps, and McEwen
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Director of Planning
 James Macintosh, Director of Engineering
 Abby Fortune, Director of Parks and Recreation
 Rick Geddes, Fire Chief
 Joseph Rotenberg, Manager of Corporate Service
 Paula Mason, Administration Clerk

Regrets:

1. CALL TO ORDER

1.1 The meeting was called to order at 4:00 PM.

There were technical difficulties associated with sound at the commencement of the meeting. The meeting was recessed to address the issue which was resolved at 4:30 PM when the meeting recommenced.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

Council acknowledged the Yuułuʔiłʔatḥ First Nation, on whose traditional territories the District of Ucluelet operates.

3. NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube, which may store data on foreign servers.

4. LATE ITEMS

There were no late items.

5. APPROVAL OF AGENDA

5.1 December 9, 2021, Special Council Agenda.

2021.2102.SPECIAL *THAT Council adopt the December 9, 2021, Special Council meeting agenda as presented.*

6. ADOPTION OF MINUTES

There were no minutes for approval.

7. MAYOR'S ANNOUNCEMENTS

There were no Mayor's Announcements.

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

- Public input via Zoom.
- Public input via communityinput@ucluelet.ca.

There was no public input.

9. REPORTS

9.1 2022 - 2026 Five Year Financial Plan overview (verbal report)
Donna Monteith, Chief Financial Officer

Ms. Monteith provided an overview of the Budget process.

The proposed 2022 operating budgets for each department were outlined by department heads. Proposed changes to the 2022 budget from the 2021- 2025 Five Year Financial Plan were addressed. Department heads also discussed the 2022 non-capital projects.

The Chief Administrative Officer, outlined proposed future staffing increases.

Council recessed at 5:56 PM. The meeting recommenced at 6:01 PM.

James Macintosh, Director of Engineering Services outlined the District's asset management program.

The department heads outlined the completed 2021 capital projects, carried forward capital projects and the proposed 2022 capital projects.

The Director of Engineering reviewed the proposed fleet renewal program. Council discussed the importance of installing covered areas for the equipment.

Ms. Monteith and Mr. Lawrence, summarized the budget and discussed the prospective 20 year capital plan to be presented in 2022.

Council sought clarification on operating budgets, discussed potential funding sources and discussed the projects throughout the meeting.

2021.2103.SPECIAL **It was moved by Mayor Noël and seconded by Councillor Hoar**
THAT Council recess for five minutes.

CARRIED.

10. OTHER BUSINESS

There was no other business.

11. QUESTION PERIOD

11.1 Questions via Zoom

There were no questions.

12. CLOSED SESSION

There was no closed session.

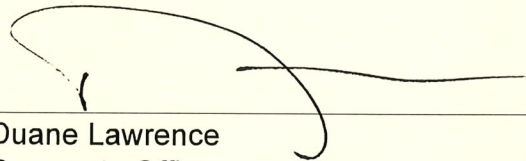
13. ADJOURNMENT

The meeting was adjourned at 7:17 PM.

CERTIFIED CORRECT: Minutes of the Special Council Meeting held on Thursday, December 9, 2021 at 4:00 pm in the George Fraser Room, Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.



Marilyn McEwen
Mayor



Duane Lawrence
Corporate Officer